



Authorization and Release For Administering Medicine to Student at School or School-Sponsored Activity

A separate written Authorization and Release must be submitted each school year for *each* medicine to be administered to a student, and for each change in the dosage, time(s) and/or route of administration.

Student Name: _____
Date of Birth: _____ **Grade:** _____ **School Year:** _____

School Phone Number: (970) 494-1022 **Fax Number:** (970) 494-1025
School/Activity where Medicine is to be Administered: _____

Health Care Provider Authorization and Directions (One form per medication)

Name of Medicine: _____
The Medicine is: Prescription Nonprescription
Purpose of Medicine: _____
Dosage _____ Route of Administration: _____
Time(s) the Medicine is to be administered: _____
Starting Date: _____ Ending Date: _____
(All Authorizations expire at the end of the school year)

Possible Side Effects of Medication: _____
Printed Name of Health Care Provider: _____ Office Phone: _____
Signature of Provider: _____ **Date:** _____

Special Instructions
Prescription Medication: Must be furnished in the original pharmacy labeled container. The student's name, name of the medicine, dosage, name of prescribing health care provider (who is required to furnish Health Care Provider Authorization and Directions above), date prescription was filled, and expiration date must be printed on the medicine container's pharmacy label.

Nonprescription Medication: Must be furnished in the original container labeled by the pharmaceutical company or other commercial distributor of the medicine.

Parent/Guardian Request, Permission and Release
I hereby request and give my permission for HCA to administer to my child the medicine named in the above Health Care Provider Authorization and Directions, as specified by the health care provider. In connection with my request, I hereby authorize the health care provider to provide information to HCA personnel who may be involved in administering the medicine to my child. If my request is granted (as noted by the employee signature in the HCA Authorization below), I hereby release and hold harmless the school and its board members, employees and agents from any and all liability, claims, causes of action, damages and demands of any kind whatsoever (except willful and wanton acts or omissions) that may be brought by my child or on my child's behalf for any and all damages, including personal injury to my child, arising out of or in connection with the administering of medicine to my child as provided above.

Signature of Parent/Guardian: _____ **Date:** _____

HCA Authorization:
Employee Signature: _____ **Date:** _____