



# HERITAGE

CHRISTIAN ACADEMY

2506 Zurich Drive, Fort Collins, CO 80524 970-494-1022 www.heritagechristian.info



## 2014-2015 HCA Volunteer Form Parent Drivers / Chaperones

For the concern and safety of all students, families and staff, please read and sign the following volunteer form before agreeing to be a Parent Driver and / or Chaperone for any HCA event or field trip.

If I am driving my own vehicle I will:

\_\_\_\_ Bring my Proof of Vehicle Insurance, and drivers license to the school office for photo copying where it will be kept on file.

\_\_\_\_ I will take only as many children in my vehicle as I have fully operating seatbelts.

***(This copy will be kept on file in the office for the duration of the school year – please make sure you update if your insurance card expires)***

### 1. As a volunteer driver / chaperone I will:

- Not make any unplanned stops while driving to or from the field trip or event destination, nor deviate from the planned itinerary.
- Stay with the group of drivers to ensure safety to the larger group.
- If applicable: I will share my cell phone number with other drivers for the purpose of communication due to an emergency.
- I will chaperone the students assigned to me by the classroom teacher or sponsoring teacher as directed per event or field trip.
- I will not text or unnecessarily use my cell phone while driving.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Please Print Full Name)

Signature: \_\_\_\_\_

Classroom / Sponsoring Teacher/Coach: \_\_\_\_\_